

Job Description

West White Rose CGS Project



SNC-LAVALIN DRAGADOS PENNECON

Name:	PROJECT PLANNER
Department:	CONSTRUCTION
Reports To:	PLANNING/CONSTRUCTION MANAGER

RESPONSIBILITIES

The Project Planner (PP) will:

- Develop the work breakdown structure for each project, in collaboration with various stakeholders, clients, engineers and subcontractors
- Prepare the master schedule and detailed schedules, and establish reference planning.
- Establish and analyze the critical path. Propose schedule optimization measures to clients.

MAIN TASKS AND DELIVERABLES

- Implement and apply effective progress measurement methods, based on project scale and complexity.
- Monitor project activity progress, analyze performance and make recommendations to project managers.
- Update detailed and master schedules, integrate changes and analyze impacts.
- Validate key schedule milestones and alignment thereof with reference planning and project objectives.
- Update critical paths and communicate changes thereof.
- Actively participate in the management strategy regarding risks associated with project schedules.
- Validate suppliers, subcontractors, and contractors' schedules, based on contractual requirements and project objectives.

QUALIFICATIONS

- Bachelor's degree in engineering or any other relevant university degree
- 5+ years of relevant experience related to the position
- Advanced practical knowledge of planning software (Primavera P6, Microsoft Project)
- Practical knowledge of linear scheduling software (an asset)
- Knowledge of project management, risk management, and construction management
- Experience working on major construction projects
- Good understanding of EPCM management practices
- Project management training, PMP or PMI-SP certification (an asset)

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

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