

# Job Description

West White Rose CGS Project



SNC-LAVALIN DRAGADOS PENNECON

<b>Name:</b>	CONCRETE LEAD
<b>Department:</b>	CONSTRUCTION
<b>Reports To:</b>	PLANNING/CONSTRUCTION MANAGER

## RESPONSIBILITIES

The Concrete Lead (CL) will:

- Responsible for the development and preparation of the Concrete Plan ensuring they are in accordance with Canadian regulations, Project requirements, specifications, schedules, budget, and HSE standards.
- Develop, train, and supervise members of the team
- Promote HSE guidelines to the Rebar team and construction organization
- Plan all concrete production, distribution and placement activities for the West White Rose Project
- Oversee the operations and production of concrete at the batch plant while planning and coordinating logistics of concrete materials and day to day operations/maintenance of the batch plant
- Supervise and manage staff and craft personnel at the batch plants to ensure production/work is carried out in a safe manner

## MAIN TASKS AND DELIVERABLES

- Coordinate day to day concrete production and liaise with other departments to ensure concrete schedules are maintained and met
- Create procedures in consultation with discipline leads and supervisors, quality, engineering and client
- Prepare procedures and work instructions related to concrete works
- Create and issue follow up reports regarding quality, quantities, timeframes and HSE.
- Follow up on drawings and make necessary corrective actions
- Follow up on production progress in the field to monitor quality
- Responsible for internal control between the disciplines to ensure work is performed without interruptions
- Prepare internal control plans to ensure functionality of the department
- Manage and coordinate scheduled and non-scheduled maintenance for batch plants and other equipment related to concrete production
- Coordinate equipment with the various departments, to ensure that work is carried out without disruption
- Requisition tools and equipment required to carry out various operations
- Establish plans to maintain the project schedule and to perform work according to the projects requirements and Canadian regulations.
- Plan and schedule work related to concrete materials composition, project requirements, specifications, schedules, and budget.
- Select suitable equipment for the upcoming pouring operations.
- Develop the logistics plan for materials, including storage and handling on and off site.

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- Prepare documents related to concrete production, such as; approval of materials and concrete mix design
- Follow up on planning of the site build up and barge arrangement related to concrete production and logistics.

## QUALIFICATIONS

- Technical degree or diploma in an engineering or related field. An equivalent combination of training and work experience may be considered.
- Minimum of 10+ years engineering experience specific to CGS construction
- Experience with concrete production, distribution and placement
- Candidates must have strong communication skills and the ability to work effectively within an integrated project team.

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.