

# Job Description

West White Rose CGS Project



SNC-LAWALLEN DRAGADOS PENNECON

<b>Name:</b>	MMO FIELD COORDINATOR
<b>Department:</b>	CONSTRUCTION
<b>Reports To:</b>	CGS CONSTRUCTION MANAGER

## RESPONSIBILITIES

The MMO Field Coordinator (MMR-FC) will:

- Prepare reports for the Main Mechanical Outfitting (MMO) department as required
- Oversee and advise on all work being completed within the MO-structural, piping, riser/J-tubes, etc scopes.

## MAIN TASKS AND DELIVERABLES

- Plan all work packages within the MO scope of work according to schedule and drawings
- Prepare technical documentation for MO-structural, piping, riser/J-tubes, etc
- Maintain weekly records of work performed by MMO department
- Prepare and implement work schedules for construction of MO-structural, piping, riser/J-tubes, etc
- Review quality records, test reports, and certify fabrication of various components of the project
- Communicate and collaborate with Designers, Quality Field Inspectors, Weld Inspectors, Non-Destructive testers, Fabricators and Owner Representatives to evaluate design and fabrication details and resolve non-conformances
- Advise on constructability issues
- Prepares and reviews engineering studies, design drawings and documents, and material and equipment specifications
- Resolves specialty related engineering issues by applying accepted principles, codes, and standards
- Interpreting engineering specifications, resolving design and field engineering difficulties and coordinating work schedules
- Ensuring design work interfaces well with that of other disciplines
- Preparing progress reports and monitoring project controls
- Recommending changes in plans and specifying estimated costs
- Consulting with other departments, suppliers, contractors, and the labour force to clarify specifications
- Keeping abreast of new technical developments and estimating their impacts

## QUALIFICATIONS

- Bachelor's degree in Engineering (Concentrating in Structural or Mechanical) or Construction Management; alternatively, a graduate of a post-secondary technical college or university program with additional construction Has minimum 5 years of experience in major construction projects, specifically with embedded items in a slipform concrete environment
- Must have thorough knowledge of engineering practices and economic principles, calculation methods, design details, international codes and standards, procedures, and specifications.

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- Demonstrated experience with project management
- Strong exposure to controlling project control, productivity, and budgetary responsibilities
- Stakeholder management experience in dealing with craft, subcontractors, and the client, holding all to a high professionalism
- Ability to problem solve, and take ownership of issues as they arise from beginning to end
- Robust reporting skills, especially in the use of excel and data usage

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.